



Section 11 Membership

Editorial Changes: Renumbering – Education Out – 2017 Summer Board Meeting

EFFECTIVE: JANUARY 1997; Revised 2018 Summer Board Meeting

POLICY

The Membership Committee is a standing committee of INFORMS in accordance with Paragraph 3 of INFORMS Bylaw 6. The primary purpose of the Membership Committee is to identify and review membership value, needs, and benefits, and explore ways to retain, promote, and increase membership. The committee is responsible for helping to develop and execute strategies to grow the INFORMS membership and maximize member engagement and satisfaction. The Committee is also responsible for monitoring industry changes that may impact our members and proposing specific initiatives for membership growth to INFORMS Staff and INFORMS Board. The Membership Committee works closely with the Student Affairs Subcommittee and the Subdivisions Council to achieve its purpose.

PROCEDURES

Committee Membership

The Membership Committee members and Chair are appointed by the President with approval by the Board. Normally, the committee will consist of 5-8 appointed members. The usual term of office for committee members is three years with the possibility of reappointment for an additional term. New members will be appointed annually to stagger the terms and provide continuity. Normally, the Chair is selected from the committee membership, and is responsible for nominating new members of the committee.

The Membership Committee's Board Liaison is the VP of Membership and Professional Recognition. The Director of Membership and Communities shall be an ex officio member of the committee.

Member Status and Renewal

The Membership Committee is responsible for monitoring the status of the membership and the state of renewals of memberships.

The Director of Membership and Communities shall provide quarterly reports to the Committee indicating:

- a. the number of members in each membership and dues category,
- b. the number of members in each category who were in the same category in the previous membership year and who renewed their membership during the quarter,
- c. the number of members in each category who are new INFORMS members,
- d. the number of members in each category who were members in the previous year and who have not renewed their memberships,
- e. the number of members who were lapsed members of INFORMS (not members in previous membership year) and who joined INFORMS during the previous quarter.

The Director of Membership and Communities shall prepare a membership status and analysis report to submit to the Board at the Fall meeting.

Meetings

The committee will meet at least quarterly, including at the Annual Meeting. Meetings will take place as needed via any mode determined by the chair. Following the meeting, the Chair shall prepare a summary of the meeting and distribute it to Committee members and to the Board Liaison.

Review

The Membership Committee will review the committee's work periodically, but not less than once every two years or before a chair is appointed/reappointed, to determine whether the P&P and the committee are still aligned and continuing to benefit INFORMS and our members.

RELATED DOCUMENTS:

INFORMS Policy and Procedures Manual, Section 2 General Procedures
INFORMS Policy and Procedures Manual, Section 11.2 Student Affairs Subcommittee
INFORMS Policy and Procedures Manual, Section 15.1 Subdivisions Council
INFORMS Policy and Procedures Manual, Section 15.1.1 Sections/Societies Committee
INFORMS Policy and Procedures Manual, Section 15.1.2 Chapters/FORA Committee

NUMBER 11.2 STUDENT AFFAIRS SUBCOMMITTEE

EFFECTIVE: JANUARY, 2014

Revised: 2014 Winter Minutes, Revised 2018 Summer Board Meeting

POLICY

The Student Affairs Subcommittee is charged with stimulating interest in student participation in INFORMS, subdivisions, and advising the Membership Committee and INFORMS staff on matters of interest to student members and recent graduates. The Student Affairs Subcommittee is a subcommittee of the Membership Committee.

PROCEDURES

The Committee oversees the student newsletter OR/MS Tomorrow via OR/MS Tomorrow Subcommittee and support the curation of online resources for students and recent graduates. The Committee may also recommend other activities in support of the student members and student chapters in coordination with INFORMS staff.

Membership

The Committee shall consist of a Chair and 2-6 additional members. The chair shall be appointed by the VP of Membership and Professional Recognition with the approval of the Membership Committee. The additional members shall be appointed by the chair.

Each member, including the chair, shall serve a two-year term with the possibility of reappointment to additional term(s).

Meetings

The subcommittee will meet at least quarterly. Meetings will take place as needed via any mode determined by the chair. Following the meeting, the Chair shall prepare a summary of the meeting and distribute it to Committee members.

Review

The Membership Committee in conjunction with the Student Affairs Subcommittee will review the committee's work periodically, but not less than once every two years or before a chair is appointed/reappointed, to determine whether the P&P and the committee are still aligned and continuing to benefit INFORMS and our members.

RELATED DOCUMENTS:

INFORMS Policies and Procedures Manual, Section 2 General Procedures

INFORMS Policies and Procedures Manual, Section 11.2.1 *OR/MS Tomorrow* Subcommittee

INFORMS Policy and Procedures Manual, Section 15.1.2 Chapters/FORA Committee

NUMBER 11.2.1 OR/MS TOMORROW SUBCOMMITTEE

EFFECTIVE: * NOVEMBER 2015 Board Meeting;

Revised 2018 Summer Board Meeting

POLICY

The OR/MS Tomorrow subcommittee is part of the Student Affairs Subcommittee. OR/MS Tomorrow is a regular publication prepared by and devoted to the interest of students INFORMS student members.

PROCEDURES

Membership

The Student Affairs Subcommittee shall submit nominations for the student editors and their faculty advisors to the Membership Committee for approval, at least six months before the expiration of an editorial term. New editors shall be appointed to a two-year term, which may be extended one year by the Student Affairs Subcommittee, if warranted.

Editorship

The editors are student members, each located in an OR/MS/Analytics program at a university. The number of editors and advisors shall be whatever is determined to be appropriate by the Student Affairs Subcommittee.

Meetings

The subcommittee will meet at least quarterly. Meetings will take place as needed via any mode determined by the chair. Following the meeting, the Chair shall prepare a summary of the meeting and distribute it to Committee members.

Review

The Student Affairs Committee in conjunction with the OR/MS Tomorrow Subcommittee will review the committee's work periodically, but not less than once every two years or before a chair is appointed/reappointed, to determine whether the P&P and the committee are still aligned and continuing to benefit INFORMS and our members.

RELATED DOCUMENTS:

INFORMS Policies and Procedures Manual, Section 2 General Procedures
INFORMS Policies and Procedures Manual, Section 11

NUMBER 11.3 MEMBERSHIP CATEGORY DEFINITIONS

EFFECTIVE: FEBRUARY, 1996; Revised 2018 Summer Board Meeting

POLICY

The INFORMS Bylaws establishes the categories of membership to be defined in the *INFORMS Policies and Procedures Manual*.

PROCEDURES

The current categories of membership in NFORMS are defined as follows:

Member:

Any individual interested in operations research, the management sciences, analytics, and related scientific methods who applies for membership on and renders dues specified by the Board.

Student Member:

Any individual interested in operations research, the management sciences, analytics, and related scientific methods who is a full time student at an accredited educational institution and who applies for membership and renders dues specified by the Board. Student member must provide graduation date and verification of status as a full-time student.

Retired Member:

Any individual interested in operations research, the management sciences, analytics, and related scientific methods who is not regularly employed and who applies for membership and renders dues specified by the Board.

Institutional Member:

Any organization interested in operations research, the management sciences, analytics, and related scientific methods that applies for membership and renders dues specified by the Board.

NUMBER 11.4 OR/MS SPEAKERS PROGRAM COMMITTEE

EFFECTIVE: JULY, 2015

***Note: Moved from Marketing to Membership; 2016 Fall BOD;
Revised 2018 Summer Board Meeting***

POLICY

The purpose of the OR/MS Speakers Program is to facilitate access to speakers who are experts in some aspect of operations research, management sciences, or analytics. Entities that can request speakers include:

1. INFORMS chapters and student chapters;
2. Students and faculty at colleges and universities, especially those trying to strengthen their OR/MS/Analytic program/chapter or to launch an OR/MS/Analytics related program/chapter;

Speakers are expressing their own individual opinions, which are not necessarily the opinions of INFORMS, and should not be considered or presented as representatives of the Institute.

Participants on the Speakers Program should be exceptionally talented speakers and prominent OR/MS/Analytics professionals actively solicited from the membership of INFORMS. It is expected that participants will reflect a balance of practitioners and academics. Appointments to the Program will be reviewed periodically and reappointments will be based upon program suitability and host feedback.

The host institution is expected to cover all on-site and travel costs incurred by the speaker. If this arrangement poses a hardship, the Chair may use discretion to authorize full or partial reimbursement based on annual budget. The committee's Board Liaison is the VP of Membership and Professional Recognition.

PROCEDURES

Committee Selection

The Program is administered by a Committee consisting of a Chair plus two additional members, all appointed by the President with Board approval. Generally, Committee members serve three one-year terms with one member's third year term ending each year and a new member taking his/her place on the Committee. Usually, the member who is serving a second-year term will serve as Chair. The Chair will report at least annually to the Board on the Speakers Program's status and activities.

Meetings

The committee will meet at least quarterly, including in person at the Annual Meeting. Other meetings will take place as needed via any mode determined by the chair.

Review

The Membership Committee in conjunction with the OR/MS Speaker Program Committee will review the committee's work periodically, but not less than once every two years or before a chair is appointed/reappointed, to determine whether the P&P and the committee are still aligned and continuing to benefit INFORMS and our members.

RELATED DOCUMENTS:

INFORMS Policies and Procedures Manual, Section 2 General Procedures